

# THE WINSTON



bar • dining • terrace • functions

the Winston / functions

The Winston is located comfortably in Hills District of Sydney, is newly renovated and ready to provide the perfect touch for your next function or special event.

Our enthusiastic and professional team will work closely with you leading up to the occasion to ensure the smooth running and success of your function.

The Winston offers a wide a range of function packages to suit all occasions and budgets. This function pack and the help of our friendly staff will enable you design the perfect event.

## function / Spaces

The spaces available for hire at The Winston are complimentary for all functions, which will help keep your costs to a minimum. Talk to our functions coordinator to decide which space will be most suitable for your event, or even better, organise a time with us to come in and have a look for yourself!!

<b>Private Pavilion</b>	capacity - 80 (minimum 50)
<b>Pavilion and Vergola</b>	capacity - 150 (minimum 80)
<b>Inside Lounges</b>	capacity - 100 cocktail Minimum 50
<b>Reserved tables</b>	for smaller groups we can reserve tables for lunch or dinner

The Pavilion and Vergola offer an open, airy and comfortable space for any function. Plenty of seating and tables are available for your use and can be arranged to your liking. The Inside lounges are classy, comfortable and sophisticated. The lounge area is perfect for cocktail style functions.

**TV & DVD** – The Winston can provide a TV and DVD player on request.

**Music** – The Winston plays a variety of pub, chart and lounge music from our in house system. We can arrange a play list to suit your tastes, however unfortunately you can not bring your own music or an ipod.

**Decorations** – We are happy for you to decorate your area for the occasion. If you wish to have tea lights, balloons or banners displayed we can help you set up prior to the function. We offer free helium to all function bookings.

### **function / staff**

Waiting staff are a great extra touch for any function. Your waiter will be there throughout the course of your function to ensure your area is kept clean and tidy, serve food and provide drinks service, rather than having guests use the central bar. Waiting staff come at an additional cost of \$25 an hour for a minimum of three hours. We recommend that you hire a waiter for functions if you choose the canapé menu and suggest one waiter for every 40 guests.

### **optional extras**

Table cloths - \$3.50 each

Wait staff - \$25 per hour (minimum 3 hours)

Wrist bands - \$ 15 per 50 bands

Urn hire - \$35 (includes tea, coffee, sugar & milk)

### **function / food**

In order to hold a function at The Winston you are required to choose a menu package. The Winston can provide menu options to cater to any tastes and occasions, starting from \$25.00 per head.

### **function / canapés**

Trio of dips. Toasted baguette w/ hommus, pesto and beetroot and horseradish dip

Gourmet Pies Pepper Steak, Lamb and Rosemary, Curry Chicken and Vegetables

Mini Quiche Lorraine, Spinach and Feta, Tomato and Mushroom

Sydney Rock Oysters Natural

Tempura Prawns with dipping sauce

Beer Battered Whiting Fillets with fresh citrus

Vegetarian Spring Rolls w/ sweet chili sauce

Selection of gourmet pizza's

**6 items @ \$25 p/p**

**8 items @ \$28 p/p**



## **function / BBQ menu**

**Our BBQ menu is a tasty feast of cooked meats and fresh salads for \$35 per head.**

The BBQ menu offers a buffet style meal for guests.

The menu includes:

### **BBQ Meats**

Marinated chicken skewers  
Lamb chops  
Thick Beef Sausages

### **A selection of fresh salads**

Potato Salad  
Tomato Salad  
Pasta Salad  
Classic Caesar  
Garden Salad

& a soft bread roll (1 per person)

If you would like, you can also combine this package with one of the finger food options. Our amazing nibbles are the perfect start for any function. Another suggestion, start with some of our popular mezze plates which include assorted dips, fetta & olives served with toasted baguette.

**Final guest numbers need to be confirmed with the Hotel 10 days prior to the event.**

## **function / drinks**

### **Pre- ordered**

You may wish to pre order drinks for your function. These will be placed on ice in your allocated area ready for your guest's arrival. We offer a large range of bottled beers, spirits and wines for your selection.

### **Bar Tab**

Enable guests to order drinks from the Hotels central bar, and will be charged to a nominated account. Prior to the function you can set a limit to which the Tab can reach and you will receive regular running totals throughout your function. Once this limit is reached you can choose to extend the Tab, or guests can then pay for their own beverages.

### **Guests to Purchase Own Drinks (GPO)**

Your function is confirmed with payment of catering and your guests then pay for their own drinks.

## **Beers on Tap**

Carlton Draught	VB
Tooheys New	Reschs
Tooheys Old	Cascade Light
Coopers Pale Ale	Pure Blonde
Heineken	Hahn Super Dry
Extra Dry	Stone & Wood Pacific Ale
XXXX Gold	Fat Yak Pale Ale
James Squire Golden Ale	
James Squire One Fifty Lashes Pale Ale	

## **function / guest info**

<b>Trading Hours</b>	Mon-Wed	10am-12am
	Thurs-Sat	10am-3am
	Sunday	10am-10pm

Function areas are available for bookings between 10am and 12am Monday to Saturday, 10am and 10pm on Sundays. On those days where the Hotel is open after 12am all functions guest are welcome to move into the area's of the hotel that are still trading.

### **Location**

The Winston is located at 170 Caroline Chisholm Drive, Winston Hills NSW and is easily accessible from the M2 and M7 Motorways.



## Parking

The Winston provides ample parking for all guests at the rear of the Hotel.

If you require any further information please contact us at the Hotel on (02) 96244500 and we will be more than happy to help you with your enquiry.

## function / conditions

### Deposit & Confirmation

A deposit of \$200 is required to secure the area for your function. To confirm your booking you can come into the hotel and pay via cash or card, or you can pay by credit card over the phone. We do require a completed bookings form with every deposit.

The Winston requests that final numbers for your functions are confirmed 10 days prior to the booking. This number is what you will be charged for (unless exceeded on the day).

All tentative bookings must be confirmed within 10 days of the enquiry. Should a deposit not be received by the due date the booking may be released at the discretion of the Hotel.

It is left to the discretion of the Hotel to cancel any booking, even if a deposit has been paid.

### Prices

The hotel reserves the right to change prices. Once a deposit has been paid the price, the price quoted at that time will be upheld.

### Payment

All payments are to be settled on the day/night of function. A credit card will need to be provided at the beginning of the function, and kept until the account has been paid in full. Any deposit already paid will be deducted from the total bill. The Winston will accept Credit Card, Eftpos or Cash.

Minimum spend requirements may apply to certain functions as specified by the Hotel.

#### **Cancellations**

The Winston requires written notification of any cancellations at least 10 days prior to the event.

#### **Dress Regulations**

Dress rules do apply. Minimum requirements are smart casual wear. No singlets, stubbie shorts or soiled footwear is permitted, and no shorts after 6pm please.

Hotel management reserves the right to refuse entry or service to any function guest.

#### **Minors**

Minors are permitted in certain areas of the hotel. Any person under 18 years of age, must be in the in the immediate presence of a parent or guardian at all times.

The Winston does not take bookings for 18<sup>th</sup> Birthday Parties due to the risk of underage guests.

#### **Damage**

The client will be accountable for any loss or damage which is caused to the Hotel by guests of the function. The Winston will not accept any responsibility for the loss or damage to any equipment, belongings or personal effects left to premises prior to, during or after the function.

#### **RSA conditions apply.**

If any function guest is intoxicated or behaving inappropriately, the Hotel reserves the right to ask them to leave, or refuse them entry.

## **function / booking**

First Name: \_\_\_\_\_  
\_\_\_\_\_

Surname: \_\_\_\_\_  
\_\_\_\_\_

Organisation: \_\_\_\_\_  
\_\_\_\_\_  
(if applicable)

Function: \_\_\_\_\_ No. of guests: \_\_\_\_\_

Eg. Birthday  
**10days**

**final numbers must be confirmed with the hotel  
prior to the event**

Package:            \$25 p/h            \$28 p/h            \$35p/h

Date Requested: \_\_\_\_\_  
\_\_\_\_\_

Contact # \_\_\_\_\_ h: \_\_\_\_\_ w: \_\_\_\_\_ m: \_\_\_\_\_  
\_\_\_\_\_

Deposit

Amount: \$ \_\_\_\_\_

Payment: Cash / EFTPOS/Credit

Account Details: Visa / MasterCard / Amex

Card number: \_\_\_\_\_ Expiry Date \_\_\_\_\_  
\_\_\_\_\_

CCV number \_\_\_\_\_

Cardholder

Name \_\_\_\_\_ Signature: \_\_\_\_\_  
\_\_\_\_\_

By submitting and signing this booking form you agree that you have read and understood the terms and conditions outlined in this booklet.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_\_